

27 August 2024

To Whom It May Concern,

**Re: REQUEST FOR QUOTATION (RFQ)
Thunderbird Project – Airconditioning Service & Maintenance**

Kimberley Mineral Sands Pty Ltd (**KMS**) is pleased to invite you to submit a Request for Quotation (**RFQ**) in relation to the Airconditioning Service & Maintenance (the **Aircon Servicing Scope**) with further details outlined below.

RFQ Submission

The Respondent is hereby requested to submit a pricing proposal to the RFQ as per the Scope attached to this letter by **1600hrs on 17 September 2024** (Western Australian Time)

Project Description

KMS operates the Thunderbird Mineral Sands Project (Project or Thunderbird) which is located mid-way between Derby and Broome, on the Joombarn-Buru native title determination area in the Kimberley region of Western Australia.

Thunderbird is one of the largest and highest-grade mineral sands deposits in the world and contains valuable heavy minerals including ilmenite, zircon and leucoxene with specifications suited to market requirements. These minerals are used in everyday applications including paint, plastics and ceramics.

With ambitious Aboriginal employment and business targets, and a focus on developing a West Kimberley based permanent workforce, Thunderbird is well placed to deliver long term, economic and social benefits to the Kimberley region.

KMS operates Thunderbird through its wholly owned subsidiary entity called Thunderbird Operations Pty Ltd (**TOPL or Principal**), who is the contracting entity.

Scope of Work – Overview

Contractors is to refer to the Part B (Scope of Work) attached to this letter for detailed scope and information.

As an overview of the scope:

Thunderbird requires a technician to visit site 1 week per month on a scheduled basis to conduct the following:

- Maintenance and repair of 400 x 2.5kW unit in the Camp
- Maintenance and repair of 50 x Split Systems AC Process & Mining substations.
- Maintenance and repair of 50 x Substations.
- Maintenance and repair of 12 x larger APAC/Cassette units.
- Regular scheduled maintenance and bag cleans.
- Emergency repair services.
- Installation of new units as required.

Package Content

This attached package as listed below, provides a listing of all documentation included in this RFQ:

- Part A – Acknowledgement
- Part B – RFQ Scope
- Part C – Returnable Items

Please note that this RFQ package is strictly confidential and shall not be shared, forwarded or transmitted to any other third party without the written consent of KMS except for the purposes of preparing your RFQ.

Any questions regarding this RFQ shall be directed to the following contact:

Name: Emma Sibosado
Email: contracts@kmsands.com.au

Yours sincerely,



Malcolm Wong (Sep 3, 2024 15:26 GMT+8)

Malcolm Wong
Manager Commercial

PART A – RFQ ACKNOWLEDGEMENT FORM

We, _____, acknowledge receipt of the **Request for Quotation (RFQ)** and advise that:
(insert company name)

- We **will submit a proposal** in accordance with the provisions of the RFQ;
- We **will not be submitting a proposal** due to the following reasons:

Important Notice:

- KMS/TOPL is only seeking RFQ from potential consultants/designers and makes no representation or promise in relation to contracting work from any contractor.
- KMS reserves the right to do one or more of the following:
 - Refuse any document(s) which is incomplete or submitted after the specified date and time;
 - Request further information or clarification from the contractor should KMS advance to the next phase of its evaluation; and
 - Withdraw this RFQ at any time with notification to the contractor.
- KMS/TOPL will not be responsible for any costs associated with preparing and submitting an RFQ to the company.

This RFQ package is strictly confidential and shall not be shared, forwarded, or transmitted to any other third party without the written consent of KMS except for the purposes of preparing your RFQ.

Acknowledgement			
Signature:		Date:	
Name:			
Title: (as authorised representative)			
Company:			

PART B – SCOPE OF WORK

PART C – Returnable Items

1. Completed Part A – Acknowledgement Form
2. Completed Forms and Schedules

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1. **Pricing:** Provide conforming detailed pricing breakdown in accordance with the options listed below

Item	Description	UOM	Qty	Costs AUD \$ (exc. GST)	Total AUD \$ (exc. GST)
1	Cleaning and maintaining Cassette A/C units in main kitchen	rate		\$	\$
2	Bag clean unit rate	rate		\$	\$
3	Exhaust hood cleaning	rate		\$	\$
4	Supply of appropriate 2.5kw cooling units	rate		\$	\$
	Total Cost				\$

2. **Organisations summary financials as follows:**

Income Statements			
Year	2023	2022	2021
Revenue (\$m)			
EBIT (\$m)			
Interest Expense (\$m)			
After Tax Profit (\$m)			

Balance Sheets			
Year	2023	2022	2021
Cash (\$m)			
Current Assets (\$m)			
Total Assets (\$m)			
Current Borrowings (\$m)			
Current Liabilities (\$m)			
Non-Current Borrowings (\$m)			
Total Liabilities (\$m)			
Retained Earnings (\$m)			
Total Equity (\$m)			

3. **Organisation's business capability statement and or business profile**
4. **Prior relevant experiences (minimum three)**
5. **Certificate of currency held for insurances**
6. **Organisation's Indigenous engagement policies, strategies and statistics**

7. **Provide documents demonstrating how your Mine Safety Management System (or a Safety Management System) meets the requirements of 'Code of Practice – Mine Safety Management System' as a minimum, against the Scope of Work. Documents should include but not be limited to:**
- a. A Risk Assessment;
 - b. A Fitness for Work Procedure, also detailing how psychosocial hazards will be managed;
 - c. An Emergency Response Plan, also detailing how emergencies will be managed on public roads;
 - d. A Training Procedure, also detailing licensing and how induction and verification of competence will be managed;
 - e. A Preventive Maintenance Procedure;
 - f. A Safety Management Plan (or other applicable Plan), also detailing how health and hygiene will be maintained to minimise the impact of infectious disease;
 - g. The MSMP should also confirm and demonstrate how the following work carried out under the Scope of Work will be managed:
 - h. Level of certification of management systems, including (but not limited to) Environmental Occupational Health & Safety, Quality, Risk and Employee Relations

8. **Provide incident and injury rates for the last 12 month period**

12 Month Period	From: [Date] To: [Date]
Total worked hours	
Number of MTI incidents	
Number of LTI incidents	
Number of FAI incidents	
MTIFR (MTI incidents per hours worked)	
LTIFR (LTI incidents per million hours worked)	
FAIFR (LTI incidents per hours worked)	
No. of Near Miss Incidents	
No. of Bullying / Harassment / Other psychosocial Incidents	